



Social Security Advocacy Services Tribal Coordinator
St. Paul, MN
\$27.56 - \$40.61/hourly; \$57,545 - \$84,793/annually

This full-time position works Monday-Friday 8:00 a.m. to 4:30 p.m. 50% of travel weekly in Northern Minnesota

Job Summary:

The Social Security Advocacy Services Tribal Coordinator is a remote position serving homeless and disabled American Indians and Tribal Nation staff in northern MN. This position will start as a work from home position but may transition into a community or tribal office location in or near Bemidji, MN. This role will require weekly visits to reservations, counties, and agencies in northern MN.

As part of the Housing and Support Services division within DHS, your primary responsibility will be to administer and monitoring DHS' Social Security Advocacy services contracts with contracted grantees. You'll co-lead and co-manage DHS' efforts to expand the Social Security Advocacy services to homeless and disabled American Indians, those working with homeless and disabled American Indians, and Minnesota's 11 Tribal Nations staff. An important aspect to this position will be as a liaison between DHS' Social Security Advocacy team, Minnesota's Social Security Administration field offices, Disability Determination Services, Tribal Nation staff, counties, and contracted Social Security Advocacy services grantees. Our goal is to increase the number of homeless and disabled American Indians who successfully apply for and/or maintain federal Social Security disability benefits.

Benefits:

The State of Minnesota offers an excellent employee benefits package, including low-cost medical and dental insurance with affordable dependent coverage, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

Qualifications:

3 years of professional experience with either the Social Security Administration or Disability Determination Services; and providing services and supports to homeless and disabled individuals in Minnesota.

Experience must demonstrate the following:

- Knowledge of the Social Security Administration's disability programs such Supplemental Security Income (SSI) and Retirement, Survivors, and Disability Insurance (RSDI) and/or knowledge of Minnesota's Disability Determination Services policies and procedures.
- Demonstrated knowledge/experience of providing services and supports to homeless and disabled individuals in Minnesota.

Apply online by **Monday, August 23rd at**
www.mn.gov/careers, search for job ID# 47426

HAVING TROUBLE WITH THE APPLICATION & WEBSITE?

Contact the helpdesk at 651-259-3637 or careers@state.mn.us.
You can also visit <http://www.mn.gov/mmb/careers/applicant-help>.

Our mission as an employer is to actively recruit, welcome and support a workforce, which is diverse and inclusive of people who are underrepresented in the development of state policies, programs and practices, so that we can support the success and growth of all people who call Minnesota home.